

Pay Day Schedule – Cycle 4

First Monday on the timesheet	Last Sunday on the timesheet	Pay Day
	Date to post your timesheets	
Monday 18 October 2021	Sunday 14 November 2021	Friday 19 November 2021
Monday 15 November 2021	Sunday 12 December 2021	Friday 17 December 2021
Monday 13 December 2021	Sunday 9 January 2022	Friday 14 January 2022
Monday 10 January 2022	Sunday 6 February 2022	Friday 11 February 2022
Monday 7 February 2022	Sunday 6 March 2022	Friday 11 March 2022
Monday 7 March 2022	Sunday 3 April 2022	Friday 8 April 2022
Monday 4 April 2022	Sunday 1 May 2022	Friday 6 May 2022 (email early – B/H)
Monday 2 May 2022	Sunday 29 May 2022	Friday 3 June 2022 (email early – B/H)
Monday 30 May 2022	Sunday 26 June 2022	Friday 1 July 2022
Monday 27 June 2022	Sunday 24 July 2022	Friday 29 July 2022
Monday 25 July 2022	Sunday 21 August 2022	Friday 26 August 2022
Monday 22 August 2022	Sunday 18 September 2022	Friday 23 September 2022
Monday 19 September 2022	Sunday 16 October 2022	Friday 21 October 2022
Monday 17 October 2022	Sunday 13 November 2022	Friday 18 November 2022
Monday 14 November 2022	Sunday 11 December 2022	Friday 16 December 2022

Please ensure you send your timesheets on a regular 4 weekly basis (on the date in the middle column above). Timesheets must reach JMA by the MONDAY of the week your pay day falls. This payday schedule forms part of the terms and conditions of your contract with JMA.