

Pay Day Schedule – Cycle 2

First Monday on the timesheet	Last Sunday on the timesheet	Pay Day
	Date to post your timesheets	
Monday 12 June 2023	Sunday 9 July 2023	Friday 14 July 2023
Monday 10 July 2023	Sunday 6 August 2023	Friday 11 August 2023
Monday 7 August 2023	Sunday 3 September 2023	Friday 8 September 2023
Monday 4 September 2023	Sunday 1 October 2023	Friday 6 October 2023
Monday 2 October 2023	Sunday 29 October 2023	Friday 3 November 2023
Monday 30 October 2023	Sunday 26 November 2023	Friday 1 December 2023
Monday 27 November 2023	Sunday 24 December 2023	Friday 29 December 2023 (email early B/H)
Monday 25 December 2023	Sunday 21 January 2024	Friday 26 January 2024
Monday 22 January 2024	Sunday 18 February 2024	Friday 23 February 2024
Monday 19 February 2024	Sunday 17 March 2024	Friday 22 March 2024
Monday 18 March 2024	Sunday 14 April 2024	Friday 19 April 2024
Monday 15 April 2024	Sunday 12 May 2024	Friday 17 May 2024
Monday 13 May 2024	Sunday 9 June 2024	Friday 14 June 2024
Monday 10 June 2024	Sunday 7 July 2024	Friday 12 July 2024

Please ensure you send your timesheets on a regular 4 weekly basis (on the date in the middle column above). Timesheets must reach JMA before the MONDAY of the week your pay day falls. This payday schedule forms part of the terms and conditions of your contract with JMA.